

Extraordinary Cabinet



Forest Heath
District Council

Title:	Agenda												
Date:	Wednesday 27 September 2017												
Time:	6.30 pm (or at the conclusion of the Council meeting, whichever is the later)												
Venue:	Council Chamber District Offices College Heath Road Mildenhall												
Membership:	<p style="text-align: center;">Leader James Waters</p> <p style="text-align: center;">Deputy Leader Robin Millar</p> <table border="0"> <tr> <td style="vertical-align: top;">Councillor</td> <td style="vertical-align: top;">Portfolio</td> </tr> <tr> <td>David Bowman</td> <td>Operations</td> </tr> <tr> <td>Stephen Edwards</td> <td>Resources and Performance</td> </tr> <tr> <td>Andy Drummond</td> <td>Leisure and Culture</td> </tr> <tr> <td>Robin Millar</td> <td>Families and Communities</td> </tr> <tr> <td>Lance Stanbury</td> <td>Planning and Growth</td> </tr> </table>	Councillor	Portfolio	David Bowman	Operations	Stephen Edwards	Resources and Performance	Andy Drummond	Leisure and Culture	Robin Millar	Families and Communities	Lance Stanbury	Planning and Growth
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
Quorum:	Three Members												
Committee administrator:	<p>Sharon Turner Democratic Services Officer (Cabinet) Tel: 01638 719237 Email: sharon.turner@westsuffolk.gov.uk</p>												

Public Information



Forest Heath
District Council

Venue:	District Offices College Heath Road Mildenhall Suffolk, IP28 7EY	Tel: 01638 719000 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The District Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public speaking:	<p>Members of the public who live or work in the District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p>	
Disabled access:	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.	
Induction loop:	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
Recording of meetings:	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	

Agenda

Procedural Matters

1. Apologies for Absence

Part 1 - Public

2. Open Forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

3. Public Participation

Members of the public who live or work in the District are invited to put one question/statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

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KEY DECISIONS

4. A Single Council for West Suffolk: Business Case

1 - 4

Report No: **CAB/FH/17/045**

Portfolio Holder: James Waters

Lead Officer: Ian Gallin

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Extraordinary Cabinet



Forest Heath
District Council

Title of Report:	A Single Council for West Suffolk: Business Case	
Report No:	CAB/FH/17/045	
Report to and date/s:	Council	27 September 2017
	Extraordinary Cabinet	27 September 2017
Portfolio holder:	James Waters Leader of the Council Tel: 07771 621038 Email: james.waters@forest-heath.gov.uk	
Lead officer:	Ian Gallin Chief Executive Tel: 01284 757009 Email: ian.gallin@westsuffolk.gov.uk	
Purpose of report:	If, at the Council meeting on 27 September 2017, a decision is taken to submit the business case for a single West Suffolk Council to the Secretary of State for consideration, this report invites Cabinet to endorse the decision.	
Recommendation:	<p>It is <u>RECOMMENDED</u> that Cabinet:</p> <p>(1) Endorses the decision of the Council meeting of 27 September 2017 to submit the business case for a single Council for West Suffolk to the Secretary of State for consideration.</p> <p>(2) Delegates the Chief Executive, in consultation with the Leader of the Council, to make any minor amendments to the business case as requested by the Secretary of State to obtain his support to the proposal.</p>	

<p>Key Decision:</p> <p><i>(Check the appropriate box and delete all those that do not apply.)</i></p>	<p><i>Is this a Key Decision and, if so, under which definition?</i></p> <p>Yes, it is a Key Decision - <input checked="" type="checkbox"/></p> <p>No, it is not a Key Decision - <input type="checkbox"/></p> <p>(a) A key decision means an executive decision which, pending any further guidance from the Secretary of State, is likely to:</p> <p>(i) be significant in terms of its effects on communities living or working in an area in the Borough/District; or</p> <p>(ii) result in any new expenditure, income or savings of more than £50,000 in relation to the Council's revenue budget or capital programme;</p> <p>(iii) comprise or include the making, approval or publication of a draft or final scheme which may require, either directly or in the event of objections, the approval of a Minister of the Crown.</p> <p>(b) A decision taker may only make a key decision in accordance with the requirements of the Executive procedure rules set out in Part 4 of this [the] Constitution.</p>
<p><i>The decisions made as a result of this report will usually be published within 48 hours and cannot usually be actioned until five clear working days of the publication of the decision have elapsed. However, on this occasion, the Chairman of the Overview and Scrutiny Committee has agreed this decision may be considered as urgent and therefore not subject to call-in procedures. (See Report No: COU/FH/17/026). This item is included on the Decisions Plan.</i></p>	
<p>Ward(s) affected:</p>	<p>All wards</p>
<p>Background papers:</p> <p><i>(all background papers are to be published on the website and a link included)</i></p>	<p>Draft Business Case, as considered by Council on 14 June 2017 and available at COU/FH/17/013):</p> <p>https://democracy.westsuffolk.gov.uk/documents/s20788/COU.FH.17.013%20West%20Suffolk%20Council%20Report.pdf</p> <p>Scoping Report to Joint informal Cabinet (CAB/FH/17/026) 30 May 2017</p> <p>https://democracy.westsuffolk.gov.uk/documents/g3746/Public%20reports%20pack%20Tuesday%2030-May-2017%2016.38%20Forest%20Heath%20Cabinet.pdf?T=10</p> <p>Council Report No: COU/FH/17/026 27 September 2017</p>
<p>Documents attached:</p>	<p>None</p>

- 1.1 Immediately prior to this meeting, Council will consider a business case to create a single Council for West Suffolk.
- 1.2 As members will be aware from previous considerations relating to Devolution, the determination of business cases to change the operation of local authorities under the Cities and Local Government Devolution Act 2016 are considered to be executive decisions, not Council decisions.
- 1.3 This position has been clarified and confirmed with Department of Communities and Local Government (DCLG) who will not accept the business case unless it is accompanied with an Executive decision; further, failure to do so could increase the risk of challenge. Thus, Cabinet is being required to independently assess the business case and determine whether they support and approve the submission of the Business Case for submission to the Secretary of State.
- 1.4 To expedite the Secretary of State's consideration, DCLG have indicated it would be helpful for delegated authority to be given to the making of minor amendments to the business case.

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